



Request for an IVC Service Corps Member

This request begins the process of establishing a relationship between your organization and Ignatian Volunteer Corp Milwaukee.

Part A: Specific Information About Your Organization

Organization's Name _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Website: _____

Name of your organization's director: _____

Phone: _____ E-mail: _____

Contact Person (if different from director): _____

Phone: _____ E-mail: _____

Your organization's mission statement (or include as an attachment): _____

List your top 3 (or top priority) volunteer needs or projects:

1. _____

2. _____

3. _____

Please list any particular skills a volunteer will need at your organization: _____

Who will train and supervise the Service Corps Member (include email and phone)? _____

Please return this form to: [Monica Meagher, 2527A N. Frederick Ave, Milwaukee, WI 53211; mmeagher@ivcusa.org](mailto:mmeagher@ivcusa.org)

Are you willing to discuss with the IVC staff any problems or issues before taking any actions relative to a volunteer? _____

Part B: Financial and Liability Requirements

The partnership fee is \$1,800 per IVC year /per SCM for the equivalent of 1 day per week. The partnership fee is \$3,500 per IVC year/per volunteer for the equivalent of 2 days per week.

Will your organization pay this partnership fee? _____

If the organization is not able to pay the fee in full, then the organization will need to discuss its situation with the IVC Milwaukee Regional Director in advance and before the placement can be made or confirmed. Do you agree? _____

If available, would your organization like to be considered for more than one SCM? _____ If yes, what is the maximum number of SCM's your organization seeks ? _____

Will your organization provide liability insurance, which would cover any job-related injuries or accidents? _____

Does your program provide any training programs or background checks/fingerprinting for volunteers? _____

Please add any additional comments or questions below.

Agency Director's Signature

Date

Our Promise: The Ignatian Volunteer Corp requires volunteers to commit to serve at their placement in a direct service capacity one or two days a week for a service year. IVC also requires that each volunteer engage in serious reflection, study, and prayer about their service experience. IVC provides an orientation program and retreat opportunities for the volunteers throughout the year. We believe that this program of spiritual reflection makes IVC volunteers unique and more sensitive to the needs of the persons they serve and deepens their commitment to service within your organization.

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